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Kenya

MOI UNIVERSITY
OFFICE OF THE DEPUTY VICE CHANCELLOR
(ACADEMICS, RESEARCH & EXTENSION)

**CONFIRMATION/APPLICATION FOR CORRECTION OF CERTIFICATE DETAILS
BEFORE FINAL PRINTING OF CERTIFICATE**

- This form must be filled and submitted to Examinations Department (Main Campus) through the School Dean.
- **Attach KCSE certificate.**

.....
(Surname/Family name) (First/Christian name) (Nee/other name)

Reason for correction – spelling/omission/order (specify)

1. Registration/Admission Number
2. National ID Number
3. Diploma/Degree Course
- Specialization.....
(e.g. Finance & Banking)
- Classification
(1st Class, 2nd Upper etc.)
4. School
- Date of Graduation
- Student's Signature Date
- Student's Tel. No.

FOR OFFICIAL USE ONLY

Dean of School
Approved/Not Approved

Deputy Vice Chancellor (AR&E)
Approved/Not Approved

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OF CERTIFICATE**

- This form must be filled and submitted to Examinations Department (Main Campus) through the School Dean.
- **Attach KCSE certificate.**
- Indicate the name as it is in the graduation book

- Indicate the correction to be made in the following order

.....
(Surname/Family name) (First/Christian name) (Nee/other name)

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1. Registration/Admission Number

2. National ID Number Student's Tel. No.....

3. Diploma/Degree Course

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